

**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ  
NORTH EASTERN REGIONAL CENTRE,  
Jawaharnagar, Khanapara, Guwahati-781022**

No. No. NIRDPR/NERC/Admn(A)/Maint/H+O/Jr.HT/43/2021-22  
Date: 22-08-2023

Notice Inviting Tender

Sealed tenders are invited from the competent firms registered under CPWD, State PWD, Railways, MES and other Govt. organizations for the work of "Repair, Whitewashing, Painting works etc. at NIRDPR-NERC" at an estimated cost of Rs. 1,77,190.00 /-.

Interested parties may visit our office or website [www.nirdnerc.nic.in](http://www.nirdnerc.nic.in) for further details.  
Last date of submission of tender is 06-09-2023 up to 3:00 p.m.



Section Officer

**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ**

North Eastern Regional Centre  
Jawaharnagar, Khanapara, Guwahati - 781022

**Tender Document for**  
**Repair, Whitewashing, Painting works etc. at NIRDPR-NERC**

Cost of Tender Document (₹ 100.00 (Rupees One hundred) only – non-refundable) deposited vide:

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Issued to:

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Signature of the Issuing Authority

**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ**  
**(Ministry of Rural Development, Govt. of India)**  
**North Eastern Regional Centre**  
**Jawaharnagar, Khanapara, Guwahati - 781022**

No. No. NIRDPR/NERC/Admn(A)/Maint/H+O/Jr.HT/43/2021-22

Date: 22-08-2023

**SHORT NOTICE INVITING TENDER**

Sealed Tenders in two parts (Part-1 : Techno-commercial Bid and Part – II : Financial bid) under separate sealed envelope for each part are invited from the competent firms registered under CPWD, State PWD, Railways, MES and other Govt. organizations for the following work :

Name of Work: **Repair, Whitewashing, Painting works etc. at NIRDPR-NERC**

Work comprises of the following: **Repair of washroom near NRLM-RC and fitting of Door Closer, Whitewashing and fitting of curtain rods in Library and Repair & painting of Badminton Court in New Hostel at NIRDPR-NERC.**

Estimated Cost: Rs. 1,77,190.00

Time of completion: 40 days (Forty) days

Earnest Money : ₹ 3,550.00 (Rupees Three Thousand Five Hundred Fifty) only to be deposited in the form of DD from Bank in favour of '**NIRD-NERC, GUWAHATI**' in Part-I of the Bid. Bid without Earnest Money shall be summarily rejected.

Detailed Tender Document can be purchased from this Office on working days from 23.08.2023 to 05.09.2023 and time between 9:30 AM to 3:30 PM on payment of cash of ₹ 100.00 (Rupees One hundred) only (non-refundable). In case of downloaded tender, no cost of tender document has to be submitted.

***Bidder is to note that all details including EMD, experience, etc are to be furnished in Part-I (techno-commercial part) of the Tender Document only. Filled up rates and amounts are to be submitted in the Schedule of Rates in Part-II (Financial part).***

Both Part-I (Techno-commercial part) and Part-II (Financial bid) shall be submitted under separate sealed envelopes super scribing clearly the name of the part on the top of the envelope up to 3:00 PM of 06.09.2023 in the Tender Box kept in the Office. Part-I of the tender shall be opened on 07.09.2023 at 11:30 AM in presence of the intending tenderers.

Part-II of the bid documents of the technically qualified bidders shall be opened at a later date with due intimation.

Late tender shall be liable for rejection. Director, NIRDPR-NERC reserves the right to reject any or all tenders without any reasons thereof.

For detailed tender document, visit our website: [www.nirdnerc.nic.in](http://www.nirdnerc.nic.in)

Section Officer

**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ**  
**(Ministry of Rural Development, Govt. of India)**  
**North Eastern Regional Centre**  
**Jawaharnagar, Khanapara, Guwahati - 781022**

**INSTRUCTION TO THE BIDDERS**

1. The Bidder shall visit work site and understand the scope of work before participating in the bid process.
2. The bid shall be submitted in two Parts – Part – I (Techno Commercial) and Part – II (Financial) under separate sealed covers super scribing the name of the part on the top of each sealed envelopes. Part-I shall contain all information and documents excluding the prices, i.e. Schedule of Rates. Part-II will contain only the filled-up Schedule of Rates with quoted rates and amounts.
3. Rates and corresponding amounts are to be written legibly. Rates are to be in figures as well as in words. Overwriting is to be avoided to be extent possible. Overwriting, if any, are to be initialled. Where there is difference between figures and amounts of the quoted rates, rates quoted in words shall prevail. Incomplete tender, i.e. Without any rate against some items, shall be liable for rejection.
4. Both Part-I and Part-II are to be submitted under separate sealed covers latest by 3:00 PM of 06.09.2023 in the Tender Box kept in the Office premises. The tenderer is to sign on each pages of the Tender Document and put his seal. The sealed Tender Documents – both Part-I & Part-II, addressed to the Administrative Officer, NIRDPR-NERC, Jawahar Nagar, Khanapara, Guwahati-781022 should be dropped in the Tender Box placed near the Dispatch Section, NIRDPR-NERC well before the stipulated time, i.e. 3-00 pm of 06.09.2023. No bid shall be accepted after the due time & date of the bid submission.
5. The tenderer shall enclose a Demand Draft of ₹ 3,550.00 (Rupees Three Thousand Five Hundred Fifty) only in favour of **“NIRD-NERC, GUWAHATI”** towards Earnest Money Deposit (EMD) in Part-I of the Tender Document only. The EMD will not carry any interest whatsoever.
6. Part-I (Techno-commercial part) shall be opened at 11.30 AM on 07.09.2023 in presence of intending tenderer(s). However, Part-II (Financial part) of the qualified tenderers only will be opened on a later date with due intimation.
7. All pages of the Tender Document (both Part-I and Part-II) are to be signed and sealed by the tenderer or his authorized representatives.
8. Late or incomplete bid or tender without Earnest Money will be liable for rejection.

9. Director, NIRDPR-NERC reserves the right to call any or all bidders for negotiations or reject or accept any bid or all bids without assigning any reasons thereof. The decision of the Director, NIRDPR-NERC shall be final and binding on both parties in this regard.
10. NIRDPR-NERC reserves the right to forfeit the EMD for reasons like (i) premature withdrawal from the bid, (ii) non-payment of Security Deposit, etc. The decision of the Director, NIRDPR-NERC shall be final in this regard.
11. The tenderer shall enclose the following self-attested documents in Part-I of Tender Document:
- Registration Certificate of the Firm with CPWD/State PWD/Railways/MES/ other Govt. Departments along with relevant experience details if any (copy of Work Order, completion certificate, etc.) from the Clients,
  - GST Registration Certificate
  - Income Tax Returns for the financial year 2020-21, 2021-22 & 2022-23.
- The tenderer having all above documents shall only be considered for opening of the Part- II (Financial part).
12. Director, NIRDPR-NERC reserves the right to reject any or all tenders received without assigning any reason thereof.



Section Officer

## GENERAL CONDITIONS OF CONTRACT

1. **Specifications & Scope of work:** The works are to be executed as per specifications as laid down in the Tender Document. Should there be any alteration required as per site condition, the same is to be done with obtaining prior permission from the Engineer-in-Charge or authorized person of NIRDPR-NERC. The quantities given in the Work Order are indicative only, which may vary upwards or downwards as per site conditions. The contractor shall not have any claim whatsoever in respect of quantity variation.
2. **Taking over and handing over of site:** The contractor has to take possession of the site from the Engineer-in-Charge or authorized person of NIRDPR-NERC within 7 (seven) days of receipt & acceptance of the Work Order. Similarly, the contractor has to hand over the completed site to the Engineer-in-Charge or authorized person of NIRDPR-NERC within 7(seven) days of completion of work.
3. **Time of completion:** The work is to be completed within 40 (forty) days from the date of handing over of the site.
4. **Providing of information:** The contractor shall provide all information relating to the execution of work to the Engineer-in-Charge or authorized person of NIRDPR-NERC and submit a program of work.
5. **Materials:** All materials, paints, primers, fittings, etc. shall have to be approved by the Engineer-in-Charge or authorized person of NIRDPR prior to application of the same in the work. All construction materials and necessary utilities like water, power, etc. shall be arranged by the contractor at his own cost. However, water & electricity, as required, shall be given by NIRDPR-NERC for which necessary deductions shall be made from the contractor's bills.
6. **Rates & Prices:** The rates & prices of items of work as specified in the Work Order shall remain firm and no escalation shall be allowed under any circumstances. In case of extra items, if cropped up, shall be paid on the basis of Rate Analysis, to be approved by the Competent Authority.
7. **Wages to the contract workers:** The contractor shall ensure payment of wages to the contract workers as per Govt. rules and regulations.
8. **Taxes & Duties:** The rates quoted by the contractor shall be inclusive of all applicable rates like GST, Income Tax, etc. Subsequently on award of the contract, the contractor shall not claim for any increase of rates, etc. which will not be entertained by NIRDPR-NERC.
9. **Safety during execution:** Safety of the contract workers is the first and foremost responsibility of the contractor. The contractor shall ensure safe scaffolding, ladders, safety belts, etc. during execution with zero tolerance to the safety deviations. The contractor shall, at his own cost, ensure necessary Insurance covers to his contract workers against any eventuality of accidents, etc.

10. **Payment Terms:** Payment of the work shall be made as per actual measurements recorded at site. 1<sup>st</sup> Running Account Bill may be released to the contractor on completion of about 60% (sixty percent) after deducting the statutory taxes, if any, and security money @10% (ten percent) of the executed value of work. This will be followed by Final bill after completion of the work.
11. **Security Deposit:** Security Deposit @10% (Ten percent) shall be deducted against each bill(s) as security against performance of work.
12. **Defect Liability Period:** The defect liability period of the work is 12 (twelve) months from the date of completion of the work.
13. **Liquidated Damage:** If the work is not completed within the stipulated completion period due to any fault of the contractor, liquidated damage shall be levied @1% (one percent) of the Work Order value per week, subject to maximum of 5% (five percent). The liquidated damage amount shall be deducted from the bill(s) payable to of the contractor.
14. **Progress of work:** Progress of the work will be reviewed periodically. The items to be used for the work should be shown to the Engineer-in-Charge or authorized person of NIRDPR for verification of quality, quantity, etc. before use.
15. **Termination of work:** If the progress of work is not up to the mark as decided by the Engineer-in-Charge or authorized person of NIRDPR-NERC, then NIRDPR-NERC authority shall have the option to take necessary steps for termination of work and to execute the balance work through other contractor at the risk and cost of the contractor and security deposit shall be forfeited. The decision of Director, NIRDPR-NERC shall be final and binding upon in this regard.
16. **Arbitration:** in the event of any question, difference or dispute arising during execution of the contract or to any conditions stipulated in the Work Order, the same shall be referred to the sole Arbitrator of Director, NIRDPR-NERC or some other person appointed by him. The award of the Arbitrator shall be final and binding to the parties to this work.
17. **Agreement for the work:** The signed copy of the Work Order along with the Annexures shall be treated as Contract Agreement for the work. The Conditions of Contract and all other conditions mentioned elsewhere shall be part and parcel of the contract executed by the person or institution, whose tender is accepted.

**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ**

North Eastern Regional Centre  
Jawaharnagar, Khanapara, Guwahati - 781022

**TENDER DOCUMENT**

**For**

Repair, Whitewashing, Painting works etc. at NIRDPR-NERC

**PART-I**

**(TECHNO COMMERCIAL PART)**



## INFORMATION ABOUT THE TENDERER

1. Name and address of the Tenderer :

2. Telephone / Mobile No :

3. Email address :

4. Registration details with Registering Authority, :  
Registration No & validity

5. GST Registration Number :

6. Experience details with Clients (copies of work :  
order and completion certificate to be enclosed)

7. PAN / AADHAR No :

8. Income Tax Returns for the Financial Years :  
(Enclose copies)

9. Earnest Money details (DD No -----)

For Rs.

With Bank details:

Signature of the Tenderer with seal

**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ**  
North Eastern Regional Centre  
Jawaharnagar, Khanapara, Guwahati - 781022

**TENDER DOCUMENT**

For

Repair, Whitewashing, Painting works etc. at NIRDPR-NERC

**PART- II**  
**(FINANCIAL PART)**

## SCHEDULE OF RATES

**Name of Work:** Repair, Whitewashing, Painting works etc. at NIRDPR-NERC.

(Repair of washroom near NRLM-RC and fitting of Door Closer, Whitewashing and fitting of curtain rods in Library and Repair & painting of Badminton Court in New Hostel at NIRDPR-NERC)

| Sl. No                                  | Description of items   | Quantity | Unit | Rate in figures (Rs)<br>[Inclusive of all taxes] | Rate in Words (Rs)<br>[Inclusive of all taxes] | Amount (Rs.)<br>[Inclusive of all taxes] |
|---|--|----------|------|--|--|--|
| <b>SUB HEAD : 1 REPAIRS TO BUILDING</b> |  |          |      |  |  |  |
| 1.1                                     | Hacking of CC flooring including cleaning for surface etc. complete as per direction of the Engineer-in-Charge.  | 104.40   | sqm  |  |  |  |
| <b>SUB HEAD : 2 CONCRETE WORK</b>       |  |          |      |  |  |  |
|   | <b>CEMENT CONCRETE (CAST IN SITU)</b>  |          |      |  |  |  |
| 2.1                                     | Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level :   |          |      |  |  |  |
| 2.1.1                                   | 1:1½:3 (1 Cement: 1½ coarse sand (zone-III) derived from natural sources : 3 graded stone aggregate 20 mm nominal size derived from natural sources)   | 4.38     | cum  |  |  |  |
| <b>SUB HEAD : 3 FINISHING</b>           |  |          |      |  |  |  |
| 3.1                                     | 12 mm cement plaster of mix :  |          |      |  |  |  |
| 3.1.1                                   | 1:4 (1 cement: 4 fine sand)  | 20.00    | Sqm  |  |  |  |
| 3.2                                     | Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.  | 40.00    | sqm  |  |  |  |
| 3.3                                     | Applying one coat of water thinnable cement primer of approved brand and manufacture on wall surface :   |          |      |  |  |  |
| 3.3.1                                   | Water thinnable cement primer  | 40.00    | sqm  |  |  |  |
| 3.4                                     | Distempering with 1st quality acrylic distemper (ready mixed) having VOC content less than 50 gms/litre, of approved manufacturer, of required shade and colour complete, as per manufacturer's specification.   |          |      |  |  |  |
| 3.4.1                                   | Two or more coats on new work  | 40.00    | sqm  |  |  |  |
| 3.5                                     | Distempering with 1st quality acrylic distemper, having VOC (Volatile Organic Compound) content less than 50 grams/ litre, of approved brand and manufacture, including applying additional coats wherever required, to achieve even shade and colour. |          |      |  |  |  |
| 3.5.1                                   | Two coats  | 300.00   | sqm  |  |  |  |
| 3.6                                     | Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade :  |          |      |  |  |  |
| 3.6.1                                   | One or more coats on old work  | 32.00    | sqm  |  |  |  |

## SCHEDULE OF RATES

**Name of Work:** Repair, Whitewashing, Painting works etc. at NIRDPR-NERC.

(Repair of washroom near NRLM-RC and fitting of Door Closer, Whitewashing and fitting of curtain rods in Library and Repair & painting of Badminton Court in New Hostel at NIRDPR-NERC)

| Sl. No                                   | Description of items   | Quantity | Unit  | Rate in figures (Rs)<br>[Inclusive of all taxes] | Rate in Words (Rs)<br>[Inclusive of all taxes] | Amount (Rs.)<br>[Inclusive of all taxes] |
|--|--|----------|-------|--|--|--|
| 3.7                                      | 12 mm cement plaster finished with a floating coat of neat cement of mix :   |          |       |  |  |  |
| 3.7.1                                    | 1:4 (1 cement: 4 fine sand)  | 13.50    | sqm   |  |  |  |
| 3.8                                      | Finishing walls with Acrylic Smooth exterior paint of required shade :   |          |       |  |  |  |
| 3.8.1                                    | New work (Two or more coat applied @ 1.67 ltr/10 sqm over and including priming coat of exterior primer applied @ 2.20 kg/10 sqm)  | 20.00    | sqm   |  |  |  |
| <b>SUB HEAD : 4 WATER SUPPLY</b>         |  |          |       |  |  |  |
| 4.1                                      | Providing and fixing C.P. brass long body bib cock of approved quality conforming to IS standards and weighing not less than 690 gms.  |          |       |  |  |  |
| 4.1.1                                    | 15 mm nominal bore   | 2.00     | each  |  |  |  |
| 4.2                                      | Providing and fixing ball valve (brass) of approved quality, High or low pressure, with plastic floats complete :  |          |       |  |  |  |
| 4.2.1                                    | 15 mm nominal bore   | 1.00     | each  |  |  |  |
| <b>SUB HEAD : 5 WOOD AND P.V.C. WORK</b> |  |          |       |  |  |  |
| 5.1                                      | Providing and fixing factory made P.V.C. door frame of size 50x47 mm with a wall thickness of 5 mm, made out of extruded 5mm rigid PVC foam sheet, mitred at corners and joined with 2 Nos of 150 mm long brackets of 15x15 mm M.S. square tube, the vertical door frame profiles to be reinforced with 19x19 mm M.S. square tube of 19 gauge, EPDM rubber gasket weather seal to be provided throughout the frame. The door frame to be fixed to the wall using M.S. screws of 65/100 mm size, complete as per manufacturer's specification and direction of Engineer in- Charge. | 9.60     | metre |  |  |  |
| 5.2                                      | Providing and fixing factory made panel PVC door shutter consisting of frame made out of M.S. tubes of 19 gauge thickness and size of 19 mm x 19 mm for styles and 15x15 mm for top & bottom rails. M.S. frame shall have a coat of steel primers of approved make and manufacture. M.S. frame covered with 5 mm thick heat molded PVC 'C' channel of size 30 mm thickness, 70 mm width out of which 50 mm shall be flat and 20 mm shall be tapered in 45 degree angle on both side forming styles and 5 mm thick, 95 mm wide PVC sheet out of which 75mm shall be flat            |          |       |  |  |  |

## SCHEDULE OF RATES

**Name of Work:** Repair, Whitewashing, Painting works etc. at NIRDPR-NERC.

(Repair of washroom near NRLM-RC and fitting of Door Closer, Whitewashing and fitting of curtain rods in Library and Repair & painting of Badminton Court in New Hostel at NIRDPR-NERC)

| Sl. No                                | Description of items  | Quantity | Unit  | Rate in figures (Rs)<br>[Inclusive of all taxes] | Rate in Words (Rs)<br>[Inclusive of all taxes] | Amount (Rs.)<br>[Inclusive of all taxes] |
|---------------------------------------|---|----------|-------|--|--|--|
|                                       | and 20 mm shall be tapered in 45 degree on the inner side to form top and bottom rail and 115 mm wide PVC sheet out of which 75 mm shall be flat and 20 mm shall be tapered on both sides to form lock rail. Top, bottom and lock rails shall be provided both side of the panel. 10 mm (5 mm x 2) thick, 20 mm wide cross PVC sheet be provided as gap insert for top rail & bottom rail, paneling of 5 mm thick both side PVC sheet to be fitted in the M.S. frame welded/ sealed to the styles & rails with 7 mm (5 mm+2 mm) thick x 15 mm wide PVC sheet beading on inner side, and joined together with solvent cement adhesive. An additional 5 mm thick PVC strip of 20 mm width is to be stuck on the interior side of the 'C' Channel using PVC solvent adhesive etc. complete as per direction of Engineer-in-charge, manufacturer's specification & drawing. |          |       |  |  |  |
| 5.2.1                                 | 30 mm thick plain PVC door shutters   | 3.00     | sqm   |  |  |  |
| 5.3                                   | Providing and fixing aluminium handles, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete:  |          |       |  |  |  |
| 5.3.1                                 | 100 mm  | 4.00     | each  |  |  |  |
| 5.4                                   | Providing and fixing aluminium tower bolts, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868 ) transparent or dyed to required colour or shade, with necessary screws etc. complete:   |          |       |  |  |  |
| 5.4.1                                 | 100x10 mm   | 4.00     | each  |  |  |  |
| 5.5                                   | Providing and fixing nickel plated M.S. pipe curtain rods with nickel plated brackets :   |          |       |  |  |  |
| 5.5.1                                 | 25 mm dia (heavy type)  | 20.00    | metre |  |  |  |
| <b>SUB HEAD : 6.0 MASONRY WORK</b>    |   |          |       |  |  |  |
| 6.1                                   | Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in foundation and plinth in  |          |       |  |  |  |
| 6.1.1                                 | Cement mortar 1:6 (1 cement : 6 coarse sand)  | 1.50     | cum   |  |  |  |
| <b>SUB HEAD : 7 NON SCHEDULE ITEM</b> |   |          |       |  |  |  |

## SCHEDULE OF RATES

**Name of Work:** Repair, Whitewashing, Painting works etc. at NIRDPR-NERC.

(Repair of washroom near NRLM-RC and fitting of Door Closer, Whitewashing and fitting of curtain rods in Library and Repair & painting of Badminton Court in New Hostel at NIRDPR-NERC)

| Sl. No       | Description of items   | Quantity | Unit | Rate in figures (Rs)<br>[Inclusive of all taxes] | Rate in Words (Rs)<br>[Inclusive of all taxes] | Amount (Rs.)<br>[Inclusive of all taxes] |
|--------------|--|----------|------|--|--|--|
| 7.1          | Providing and fixing hydraulic door closer of Godrej Brand or Equivalent (having brand logo with ISI, IS : 3564, embossed on the body, door weight upto 36 kg to 80 kg and door width from 701 mm to 1000 mm), with double speed adjustment with necessary accessories and screws etc. complete. | 1.00     | each |  |  |  |
| 7.2          | Providing and fitting MS Flats by welding to existing MS Angle door frame for provision of installing hydraulic door closer.   | 1.30     | Kg   |  |  |  |
| 7.3          | Painting floor with Floor Coat Emulsion of Indigo or equivalent brand and manufacture of required colour (Green & White) to give an even shade :   |          |      |  |  |  |
| 7.3.1        | Applying @ 0.16 L/sqm for Two coats on new work  | 105.00   | sqm  |  |  |  |
| <b>TOTAL</b> |  |          |      |  |  |  |

**Total in Words: Rupees :**

Seal & signature of the bidder