

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
NORTH EASTERN REGIONAL CENTRE,
Jawaharnagar, Khanapara, Guwahati-781022

No. NIRDPR/NERC/Admn(A)/TenderOfMaintenanceOfficeBuilding/127/A.E/2021-22
Date: 07-01-2022

Notice Inviting Tender

Sealed tenders are invited from the competent firms registered under CPWD, State PWD, Railways, MES and other Govt. organizations for the work of **"Repair and maintenance of Ladies toilets, Room modification and Painting of Director's office at NIRDPR-NERC."** at NIRDPR-NERC at an estimated cost of ₹ 2,29,700.00 /-

Interested parties may visit our office or website www.nirdnerc.nic.in for further details.
Last date of submission of tender is 22-01-2022 up to 3-00 p.m.



Administrative Officer

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ

North Eastern Regional Centre
Jawaharnagar, Khanapara, Guwahati - 781022

Tender Document for

Repair and maintenance of Ladies toilets, Room modification and Painting of Director's office
at NIRDPR-NERC

Cost of Tender Document (₹ 100.00 (Rupees One hundred) only – non-refundable) deposited vide:

Issued to:

Signature of the Issuing Authority

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
(Ministry of Rural Development, Govt. of India)
North Eastern Regional Centre
Jawaharnagar, Khanapara, Guwahati - 781022

No. NIRDPR/NERC/Admn(A)/TenderOfMaintenanceOfficeBuilding/127/A.E/2021-22
Date: 07-01-2022

SHORT NOTICE INVITING TENDER

Sealed Tenders in two parts (Part-1 : Techno-commercial Bid and Part – II : Financial bid) under separate sealed envelope for each part are invited from the competent firms registered under CPWD, State PWD, Railways, MES and other Govt. organizations for the following work :

Name of Work: **Repair and maintenance of Ladies toilets, Room modification and Painting of Director's office at NIRDPR-NERC.**

Estimated Cost: ₹ 2,29,700.00 /-

Time of completion: 45 days (Forty Five) days

Earnest Money : ₹ 4,594.00 (Rupees Four Thousand Five Hundred Ninety Four) only to be deposited in the form of DD from Bank in favour of '**NIRD-NERC, GUWAHATI**' in Part-I of the Bid. Bid without Earnest Money shall be summarily rejected.

Detailed Tender Document can be purchased from this Office on working days from 07.01.2022 to 21.01.2022 and time between 9.30 A.M. to 3.30 P.M. on payment of cash of ₹ 100.00 (Rupees One hundred) only (non-refundable). In case of downloaded tender, no cost of tender document has to be submitted.

Bidder is to note that all details including EMD, experience, etc. are to be furnished in Part-I (techno-commercial part) of the Tender Document only. Filled up rates and amounts are to be submitted in the Schedule of Rates in Part-II (Financial part).

Both Part-I (Techno-commercial part) and Part-II (Financial bid) shall be submitted under separate sealed envelopes super scribing clearly the name of the part on the top of the envelope up to 3:00 pm of 22.01.2022 in the Tender Box kept in the Office. Part-I of the tender shall be opened on 24.01.2022 at 11.00 am in presence of the intending tenderers.

Part-II of the bid documents of the technically qualified bidders shall be opened at a later date with due intimation.

Late tender shall be liable for rejection. Director, NIRDPR-NERC reserves the right to reject any or all tenders without any reasons thereof.

For detailed tender document, visit our website: www.nirdnerc.nic.in


Administrative Officer

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
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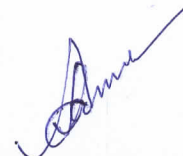
INSTRUCTION TO THE BIDDERS

1. The Bidder shall visit work site and understand the scope of work before participating in the bid process.
2. The bid shall be submitted in two Parts – Part – I (Techno Commercial) and Part – II (Financial) under separate sealed covers super scribing the name of the part on the top of each sealed envelopes. Part-I shall contain all information and documents excluding the prices, i.e. Schedule of Rates. Part-II will contain only the filled-up Schedule of Rates with quoted rates and amounts.
3. Rates and corresponding amounts are to be written legibly. Rates are to be in figures as well as in words. Overwriting is to be avoided to be extent possible. Overwriting, if any, are to be initialled. Where there is difference between figures and amounts of the quoted rates, rates quoted in words shall prevail. Incomplete tender, i.e. Without any rate against some items, shall be liable for rejection.
4. Both Part-I and Part-II are to be submitted under separate sealed covers latest by 3:00 pm of 22.01.2022 in the Tender Box kept in the Office premises. The tenderer is to sign on each pages of the Tender Document and put his seal. The sealed Tender Documents – both Part-I & Part-II, addressed to the Administrative Officer, NIRDPR-NERC, Jawahar Nagar, Khanapara, Guwahati-781022 should be dropped in the Tender Box placed near the Dispatch Section, NIRDPR-NERC well before the stipulated time, i.e. 3:00 pm of 22.01.2022. No bid shall be accepted after the due time & date of the bid submission.
5. The tenderer shall enclose a Demand Draft of ₹ 4,594.00 (Rupees Four Thousand Five Hundred Ninety Four) only in favour of **“NIRD-NERC, GUWAHATI”** towards Earnest Money Deposit (EMD) in Part-I of the Tender Document only. The EMD will not carry any interest whatsoever.
6. Part-I (Techno-commercial part) shall be opened at 11.00 a.m. on 24.01.2022 in presence of intending tenderer(s). However, Part-II (Financial part) of the qualified tenderers only will be opened on a later date with due intimation.
7. All pages of the Tender Document (both Part-I and Part-II) are to be signed and sealed by the tenderer or his authorized representatives.
8. Late or incomplete bid or tender without Earnest Money will be liable for rejection.

9. Director, NIRDPR-NERC reserves the right to call any or all bidders for negotiations or reject or accept any bid or all bids without assigning any reasons thereof. The decision of the Director, NIRDPR-NERC shall be final and binding on both parties in this regard.
10. NIRDPR-NERC reserves the right to forfeit the EMD for reasons like (i) premature withdrawal from the bid, (ii) non-payment of Security Deposit, etc. The decision of the Director, NIRDPR-NERC shall be final in this regard.
11. The tenderer shall enclose the following self-attested documents in Part-I of Tender Document:
- Registration Certificate of the Firm with CPWD/State PWD/Railways/MES/ other Govt. Departments along with relevant experience details (copy of Work Order, completion certificate, etc.) from the Clients,
 - GST Registration Certificate
 - Income Tax Returns for the Assessment year 2018-19, 2019-20 & 2020-21.

The tenderer having all above documents shall only be considered for opening of the Part – II (Financial part).

12. Director, NIRDPR-NERC reserves the right to reject any or all tenders received without assigning any reason thereof.



Administrative Officer

GENERAL CONDITIONS OF CONTRACT

1. **Specifications & Scope of work:** The works are to be executed as per specifications as laid down in the Tender Document. Should there be any alteration required as per site condition, the same is to be done with obtaining prior permission from the Engineer-in-Charge or authorized person of NIRDPR-NERC. The quantities given in the Work Order are indicative only, which may vary upwards or downwards as per site conditions. The contractor shall not have any claim whatsoever in respect of quantity variation.
2. **Taking over and handing over of site:** The contractor has to take possession of the site from the Engineer-in-Charge or authorized person of NIRDPR-NERC within 7 (seven) days of receipt & acceptance of the Work Order. Similarly, the contractor has to hand over the completed site to the Engineer-in-Charge or authorized person of NIRDPR-NERC within 7(seven) days of completion of work.
3. **Time of completion:** The work is to be completed within 45 days (Forty Five) days from the date of handing over of the site.
4. **Providing of information:** The contractor shall provide all information relating to the execution of work to the Engineer-in-Charge or authorized person of NIRDPR-NERC and submit a program of work.
5. **Materials:** All materials, paints, primers, fittings, etc. shall have to be approved by the Engineer-in-Charge or authorized person of NIRDPR prior to application of the same in the work. All construction materials and necessary utilities like water, power, etc. shall be arranged by the contractor at his own cost. However, water & electricity, as required, shall be given by NIRDPR-NERC for which necessary deductions shall be made from the contractor's bills.
6. **Rates & Prices:** The rates & prices of items of work as specified in the Work Order shall remain firm and no escalation shall be allowed under any circumstances. In case of extra items, if cropped up, shall be paid on the basis of Rate Analysis, to be approved by the Competent Authority.
7. **Wages to the contract workers:** The contractor shall ensure payment of wages to the contract workers as per Govt. rules and regulations.
8. **Taxes & Duties:** The rates quoted by the contractor shall be inclusive of all applicable rates like GST, Income Tax, etc. Subsequently on award of the contract, the contractor shall not claim for any increase of rates, etc. which will not be entertained by NIRDPR-NERC.
9. **Safety during execution:** Safety of the contract workers is the first and foremost responsibility of the contractor. The contractor shall ensure safe scaffolding, ladders, safety belts, etc. during execution with zero tolerance to the safety deviations. The contractor shall, at his own cost, ensure necessary Insurance covers to his contract workers against any eventuality of accidents, etc.

10. **Payment Terms:** Payment of the work shall be made as per actual measurements recorded at site. 1st Running Account Bill may be released to the contractor on completion of about 60% (sixty percent) after deducting the statutory taxes, if any, and security money @10% (ten percent) of the executed value of work. This will be followed by Final bill after completion of the work.
11. **Security Deposit:** Security Deposit @5% (Five percent) shall be deducted against each bill(s) as security against performance of work.
12. **Defect Liability Period:** The defect liability period of the work is 12 (twelve) months from the date of completion of the work.
13. **Liquidated Damage:** If the work is not completed within the stipulated completion period due to any fault of the contractor, liquidated damage shall be levied @1% (one percent) of the Work Order value per week, subject to maximum of 5% (five percent). The liquidated damage amount shall be deducted from the bill(s) payable to of the contractor.
14. **Progress of work:** Progress of the work will be reviewed periodically. The items to be used for the work should be shown to the Engineer-in-Charge or authorized person of NIRDPR for verification of quality, quantity, etc. before use.
15. **Termination of work:** If the progress of work is not up to the mark as decided by the Engineer-in-Charge or authorized person of NIRDPR-NERC, then NIRDPR-NERC authority shall have the option to take necessary steps for termination of work and to execute the balance work through other contractor at the risk and cost of the contractor and security deposit shall be forfeited. The decision of Director, NIRDPR-NERC shall be final and binding upon in this regard.
16. **Arbitration:** in the event of any question, difference or dispute arising during execution of the contract or to any conditions stipulated in the Work Order, the same shall be referred to the sole Arbitrator of Director, NIRDPR-NERC or some other person appointed by him. The award of the Arbitrator shall be final and binding to the parties to this work.
17. **Agreement for the work:** The signed copy of the Work Order along with the Annexures shall be treated as Contract Agreement for the work. The Conditions of Contract and all other conditions mentioned elsewhere shall be part and parcel of the contract executed by the person or institution, who's tender is accepted.

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ

North Eastern Regional Centre
Jawaharnagar, Khanapara, Guwahati - 781022

TENDER DOCUMENT

For

Repair and maintenance of Ladies toilets, Room modification and Painting of
Director's office at NIRDPR-NERC

PART-I

(TECHNO COMMERCIAL PART)

INFORMATION ABOUT THE TENDERER

1. Name and address of the Tenderer :

2. Telephone / Mobile No :

3. Email address :

4. Registration details with Registering Authority, :
Registration No & validity

5. GST Registration Number :

6. Experience details with Clients (copies to be :
Enclosed)

7. PAN / AADHAR No :

8. Earnest Money details (DD No -----

For Rs.

With Bank details:

Signature of the Tenderer with seal

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ

North Eastern Regional Centre
Jawaharnagar, Khanapara, Guwahati - 781022

TENDER DOCUMENT

For

Repair and maintenance of Ladies toilets, Room modification and Painting of
Director's office at NIRDPR-NERC

PART- II
(FINANCIAL PART)

SCHEDULE OF RATES

Name of Work: Repair and maintenance of Ladies toilets, Room modification and Painting of Director's office at NIRDPR-NERC.

Sl. No	Description of items	Quantity	Unit	Rate in figures (Rs) [Inclusive of 14.05% GST and 1% Cess]	Rate in Words (Rs) [Inclusive of 14.05% GST and 1% Cess]	Amount (Rs) [Inclusive of 14.05% GST and 1% Cess]
SUB HEAD 1: DISMANTLING AND DEMOLISHING						
1.1	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge.					
1.1.1	Nominal concrete 1:3:6 or richer mix (i/c equivalent design mix)	0.98	cum			
1.2	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	74.017	sqm			
1.3	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge.					
1.3.1	In cement mortar	0.814	cum			
1.4	Taking out doors, windows and clerestory window shutters (steel or wood) including stacking within 50 metres lead :					
1.4.1	Of area beyond 3 sq. metres	1	each			
1.5	Demolishing R.C.C. work manually/ by mechanical means including stacking of steel bars and disposal of unserviceable material within 50 metres lead as per direction of Engineer - in- charge.	0.076	cum			
1.6	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead					
1.6.1	For thickness of tiles 10 mm to 25 mm	35.779	sqm			
1.7	Dismantling C.I. pipes including excavation and refilling trenches after taking out the pipes, manually/ by mechanical means breaking lead caulked joints, melting of lead and making into blocks including stacking of pipes & lead at site within 50 metre lead as per direction of Engineer-in-charge:					

Seal & signature of the bidder

Sl. No	Description of items	Quantity	Unit	Rate in figures (Rs) [Inclusive of 14.05% GST and 1% Cess]	Rate in Words (Rs) [Inclusive of 14.05% GST and 1% Cess]	Amount (Rs) [Inclusive of 14.05% GST and 1% Cess]
1.7.1	Up to 150 mm diameter	8.5	m			
SUB HEAD 2: REPAIRS TO BUILDING						
2.1	Hacking of CC flooring including cleaning for surface etc. complete as per direction of the Engineer-in-Charge.	10.36	sqm			
2.2	Making the opening in brick masonry including dismantling in floor or walls by cutting masonry and making good the damages to walls, flooring and jambs complete, to match existing surface i/c disposal of mulba/ rubbish to the nearest municipal dumping ground, all complete as per direction of Engineer-in-Charge.					
2.2.1	For door/ window/ clerestory window	2.283	sqm			
SUB HEAD 3: MASONRY WORK						
3.1	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level in all shapes and sizes in :					
3.1.1	Cement mortar 1:4 (1 cement : 4 coarse sand)	0.574	cum			
SUB HEAD 4: REINFORCED CEMENT CONCRETE						
4.1	Providing and laying in position specified grade of reinforced cement concrete, excluding the cost of centering, shuttering, finishing and reinforcement - All work up to plinth level :					
4.1.1	1:1.5:3 (1 cement : 1.5 coarse sand (zone-III): 3 graded stone aggregate 20 mm nominal size)	0.063	cum			
4.2	Centering and shuttering including strutting, propping etc. and removal of form for :					
4.2.1	Columns, Pillars, Piers, Abutments, Posts and Struts	1.084	sqm			
4.3	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete upto plinth level.					
4.3.1	Thermo-Mechanically Treated bars of grade Fe-500D or more.	9	kg			
SUB HEAD 5: CONCRETE WORK						

Seal & signature of the bidder

Sl. No	Description of items	Quantity	Unit	Rate in figures (Rs) [Inclusive of 14.05% GST and 1% Cess]	Rate in Words (Rs) [Inclusive of 14.05% GST and 1% Cess]	Amount (Rs) [Inclusive of 14.05% GST and 1% Cess]
5.1	Providing and laying cement concrete in retaining walls, return walls, walls (any thickness) including attached pilasters, columns, piers, abutments, pillars, posts, struts, buttresses, string or lacing courses, parapets, coping, bed blocks, anchor blocks, plain window sills, fillets, sunken floor etc., up to floor five level, excluding the cost of centering, shuttering and finishing:					
5.1.1	1:2:4 (1 Cement : 2 coarse sand (zone-III) derived from natural sources : 4 graded stone aggregate 20 mm nominal size derived from natural sources)	0.98	cum			
SUB HEAD 6: FINISHING						
6.1	6 mm cement plaster of mix :					
6.1.1	1:3 (1 cement : 3 fine sand)	76.5	Sqm			
6.2	Providing and applying plaster of paris putty of 2 mm thickness over plastered surface to prepare the surface even and smooth complete.	53.8	Sqm			
6.3	Applying priming coat:					
6.3.1	With ready mixed pink or Grey primer of approved brand and manufacture on wood work (hard and soft wood)	4.4	sqm			
6.4	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade :					
6.4.1	Two or more coats on new work	27.294	sqm			
6.5	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade :					
6.5.1	One or more coats on old work	194.77	Sqm			
SUB HEAD 7: FLOORING						
7.1	Providing and laying rectified Glazed Ceramic floor tiles of size 300x300 mm or more (thickness to be specified by the manufacturer), of 1st quality conforming to IS: 15622, of approved make, in colours White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick cement mortar 1:4 (1 Cement: 4 Coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including grouting the joints with white cement and matching pigments etc., complete.	5.2	sqm			

Seal & signature of the bidder

Sl. No	Description of items	Quantity	Unit	Rate in figures (Rs) [Inclusive of 14.05% GST and 1% Cess]	Rate in Words (Rs) [Inclusive of 14.05% GST and 1% Cess]	Amount (Rs) [Inclusive of 14.05% GST and 1% Cess]
7.2	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS: 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including grouting the joints with white cement and matching pigments etc., complete					
7.2.1	Size of Tile 600x600 mm	6	sqm			
SUB HEAD 8: CLADDING WORK						
8.1	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete.	22.7	sqm			
SUB HEAD 9: WOOD AND P.V.C. WORK						
9.1	Providing and fixing panelled or panelled and glazed shutters for doors, windows and clerestory windows, fixing with butt hinges of required size with necessary screws, excluding panelling which will be paid for separately, all complete as per direction of Engineer-in-charge. (Note:- Butt hinges and necessary screws shall be paid separately)					
9.1.1	Kiln seasoned selected planks of sheesham wood	1.951	sqm			
9.2	Providing and fixing aluminium die cast body tubular type universal hydraulic door closer (having brand logo with ISI, IS : 3564, embossed on the body, door weight upto 35 kg and door width upto 700 mm), with necessary accessories and screws etc. complete.	2	each			

Seal & signature of the bidder

Sl. No	Description of items	Quantity	Unit	Rate in figures (Rs) [Inclusive of 14.05% GST and 1% Cess]	Rate in Words (Rs) [Inclusive of 14.05% GST and 1% Cess]	Amount (Rs) [Inclusive of 14.05% GST and 1% Cess]
9.3	Providing and fixing bright finished brass door latch with necessary screws etc. complete :					
9.3.1	300x16x5 mm	2	each			
9.4	Providing and fixing bright finished brass handles with screws etc. complete:					
9.4.1	125 mm	4	each			
9.5	Providing and fixing bright finished brass tower bolts (barrel type) with necessary screws etc. complete :					
9.5.1	150x10 mm	6	each			
SUB HEAD 10: WATER PROOFING						
10.1	<p>Providing and laying water proofing treatment in sunken portion of WCs, bathroom etc., by applying cement slurry mixed with water proofing cement compound consisting of applying :</p> <p>(a) First layer of slurry of cement @ 0.488 kg/sqm mixed with water proofing cement compound @ 0.253 kg/ sqm. This layer will be allowed to air cure for 4 hours.</p> <p>(b) Second layer of slurry of cement @ 0.242 kg/sqm mixed with water proofing cement compound @ 0.126 kg/sqm. This layer will be allowed to air cure for 4 hours followed with water curing for 48 hours.</p> <p>The rate includes preparation of surface, treatment and sealing of all joints, corners, junctions of pipes and masonry with polymer mixed slurry</p>	13	sqm			
SUB HEAD 11: WATER SUPPLY						
11.1	<p>Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, including fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and testing of joints complete as per direction of Engineer in Charge.</p> <p>Internal work - Exposed on wall</p>					
11.1.1	40 mm nominal dia Pipes	27.4	m			

Seal & signature of the bidder

Sl. No	Description of items	Quantity	Unit	Rate in figures (Rs) [Inclusive of 14.05% GST and 1% Cess]	Rate in Words (Rs) [Inclusive of 14.05% GST and 1% Cess]	Amount (Rs) [Inclusive of 14.05% GST and 1% Cess]
SUB HEAD 12: SANITARY INSTALLATIONS						
12.1	Providing and fixing water closet squatting pan (Indian type W.C. pan) with 100 mm sand cast Iron P or S trap, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever) conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required:					
12.1.1	White Vitreous china Orissa pattern W.C. pan of size 580x440 mm with integral type foot rests	2	each			
12.2	Providing and fixing white vitreous china pedestal type water closet (European type W.C. pan) with seat and lid, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever), conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required :					
12.2.1	W.C. pan with ISI marked white solid plastic seat and lid	2	each			
SUB HEAD 13: STEEL WORK						
13.1	Providing and fixing angle iron frames for doors, windows and ventilators of mild steel Angle sections of size 35x35x5 mm, joints mitered and welded by angle iron 35x35x5 mm or 35x 5 mm flat pieces to the existing T-iron frame or to the wall with dash fastener, including fixing of necessary butt hinges and screws and applying a priming coat of approved steel primer, all complete as per the direction of Engineer-In-charge.	42	Kg			
SUB HEAD 14: NON SCHEDULE ITEMS						
14.1	Providing and fixing soil, waste and vent pipes :					
14.1.1	110 mm dia PVC Pipe with necessary fittings.	6	m			
Total						

Total in Words (Rupees) :

Seal & signature of the bidder